



**STATE OF TENNESSEE
DEPARTMENT OF HUMAN SERVICES, CHILD SUPPORT DIVISION**

**REQUEST FOR INFORMATION
FOR
Cooperation Study Requirements Between Child Support and SNAP**

**RFI # 34513-85920
DECEMBER 19, 2020**

1. STATEMENT OF PURPOSE:

The State of Tennessee, **Department of Human Services, Child Support Division** issues this Request for Information ("RFI") for the purpose of a Cooperation Study between Child Support Title IV-D Services and SNAP Benefits. We appreciate your input and participation in this process.

BACKGROUND:

To receive SNAP benefits, most able-bodied people between 16 and 59 years old must register for work, participate in the Employment & Training Program if offered, accept offers of employment, and cannot quit a job. Able-bodied adults without dependents aged 18 to 49 can receive only a limited number of benefit months in 3 years, unless working 80 hours per month or otherwise determined exempt from the rule.

Tennessee is seeking information on the impact of expanding eligibility requirements for applicants to also cooperate with Child Support, Title IV-D Services

2. COMMUNICATIONS:

Please submit your response to this RFI to:

Michael Leitzke, Sourcing Analyst
Central Procurement Office
Tennessee Tower, 3rd Floor
312 Rosa L. Parks Avenue, Nashville, TN 37243
Telephone #615-741-5666
Michael.S.Leitzke@tn.gov

- 2.1. Please feel free to contact the Department of Human Services, Child Support Division with any questions regarding this RFI. The main point of contact will be:

Krista Gray, Program Manager - Contracts Management
Department of Human Services
James K. Polk Building
505 Deaderick Street. 16th Floor
Krista.Gray@tn.gov
ChildSupport.ContractDHS@tn.gov
Telephone # 615-313-4742
FAX # 615-524-3044

- 2.2. Please reference RFI #34513-85920 with all communications to this RFI.

3. RFI SCHEDULE OF EVENTS:

EVENT		TIME (Central Time Zone)	DATE (all dates are State business days)
1.	RFI Issued		December 19, 2019
2.	Written Questions and Comments Deadline		January 10, 2020
3.	State Response to Written Questions and Comments		January 31, 2020
4.	RFI Response Deadline	2:00 PM	February 7, 2020
5.	Scheduling of onsite conference		February 10, 2020
6.	RFI onsite conference with	9:00 AM until 3:30 PM	March 9, 2020 - March 13, 2020

4. GENERAL INFORMATION:

- 4.1. Please note that responding to this RFI is not a prerequisite for responding to any future solicitations related to this project and a response to this RFI will not create any contract rights. Responses to this RFI will become property of the State.
- 4.2. The information gathered during this RFI is part of an ongoing procurement. In order to prevent an unfair advantage among potential respondents, the RFI responses will not be available until after the completion of evaluation of any responses, proposals, or bids resulting from a Request for Qualifications, Request for Proposals, Invitation to Bid or other procurement method. In the event that the state chooses not to go further in the procurement process and responses are never evaluated, the responses to the

procurement including the responses to the RFI will be considered confidential by the State.

4.3. The State will not pay for any costs associated with responding to this RFI.

5. INFORMATIONAL FORMS:

The State is requesting the following information from all interested parties. Please fill out the following forms:

RFI # 34513-85920
TECHNICAL INFORMATIONAL FORM
1. RESPONDENT LEGAL ENTITY NAME:
2. RESPONDENT CONTACT PERSON: Name, Title: Address: Phone Number: Email:
3. BRIEF DESCRIPTION OF EXPERIENCE PROVIDING SIMILAR SCOPE OF SERVICES/PRODUCTS Tennessee Department of Human Services, Child Support Division is seeking an independent study that requires having an open child support case as a condition of SNAP eligibility when the customer has dependents in their care or is the customer that is court ordered to pay child support. The study shall include the below:
4. Discussion of options for voluntary cooperation with the child support program when applying for SNAP benefits.
5. Discussion of options for mandatory cooperation with the child support program when applying for SNAP benefits.
6. Analysis of the impact to SNAP and child support customers when offered and/or accepted an enhanced voluntary eligibility program to cooperate with the child support agency. Customers shall include custodial and non-custodial parents.
7. Analysis of the impact to the SNAP and child support programs when customers are required to cooperate with an enhanced mandatory eligibility program and for voluntary cooperation eligibility program.
8. Analysis of the impact to SNAP and child support customers that include custodial and non-custodial parents when required to cooperate with an enhanced mandatory eligibility program.
9. Implication on systems and staffing for eligibility requirement transitions
10. Analysis of relevant fiscal impact to the Department of Human Services
11. Financial trends for SNAP benefits and Child Support in Tennessee
12. Review of demographic data informing why individuals are currently not seeking child support
13. Analysis of an implementation that includes mandatory eligibility requirements as well as a

voluntary cooperation for SNAP benefits
14. Review of a phase-in option to implement
15. Analysis of results following the implementation for cooperation by customers with child support and SNAP agencies for both a mandatory requirement and a voluntary cooperation for SNAP benefit eligibility.
16. Costs of implementation, inventory, customer agency feedback from other states currently availing themselves of this option
17. Best practices from other states who have implemented mandatory and voluntary eligibility requirements
18. Analysis of child support performance measures for states that have implemented mandatory and voluntary eligibility requirements
19. Analysis of the impact to timeliness or quality of casework for SNAP agencies in states that have implemented either a mandatory or voluntary cooperation requirement.

COST INFORMATIONAL FORM
1. Describe what pricing units you typically utilize for similar services or goods (e.g., per hour, each, etc.):
2. Describe the typical price range for similar services or goods

ADDITIONAL CONSIDERATIONS
1. Please provide input on alternative approaches or additional things to consider that might benefit the State: